



**Walk a Mile in My Shoes
Suicide Prevention Walk
Saturday, May 6th 2017
Eldridge Park, Elmira NY**

9 am “On-the-spot” registration opens!

TEAM CAPTAIN CHECKLIST & INSTRUCTIONS

- Register your team online by April 28th to ensure availability of t-shirts and lunch. Captains can register and make necessary changes online at www.walkamile.net
- Download, print and distribute Team Member Donation Forms (*if desired*) for each team member
- Team members who raise at least \$15 in donations will receive lunch and a t-shirt
- Have a phone number or way to reach each of your team members
- Collect team donations by May 1st
- Have donors make checks payable to “Community Foundation Suicide Prevention fund.” If a donor requests a receipt, it can be obtained by the team captain at T-shirt distribution day on May 4th or at the walk on May 6th
- On Thursday, May 4th between 7:30 a.m. and 7:00 p.m., bring your donations to the YWCA, 211 Lake Street, Elmira. You will be able to pick up lunch tickets and t-shirts at this time and purchase any raffle tickets or merchandise.
- Arrange a meeting place for your team on Saturday morning, May 6th
- Bring any additional donations to the park between 9:00 a.m. and 10:30 a.m. on the morning of the walk.
- Individuals do not have to be members of a team, nor must they raise money, in order to participate! Everyone is welcome!
- Walkers who missed online pre-registration may also register between 9:00 a.m. and 10:30 a.m. on the morning of the walk.

Lunch tickets and t-shirts will be available on a first come, first serve basis.
